



CCFC Board of Directors

Minutes of Board Meeting – Nov 12, 2016

Present: Kristen Scholfield-Sweet, David Shipway, Bob Tracy, Mark Braaten, Mark Lombard, Peter Schmidt, Georgina Silby (via cell phone) ~ quorum.

Also in attendance - Bruce Ellingsen

Meeting Called to Order @ 3:00pm

Approval of Agenda: Kristen ~carried

Agenda Items:

1. Minutes accepted from board meeting 2016/06/26. - via email

2. AGM Planning

- Proposed Date set Saturday Jan 28, 2017
- **Action Mark B** – Post public notice of AGM on Tideline by the end of November
- **Action Mark B** – Announce on Tideline that there will be positions on the CCFC Board that will be open for CCFC members to be nominated and elected at the AGM.
- Review of CCFC Board member terms of service following AGM
 - a. Georgina – 2nd of 3 yr term
 - b. Peter – 2nd of 3 year term
 - c. David – completed 1 yr term and willing to stand for 1 year term
 - d. Mark B – 3rd of 3 year term
 - e. Bob – 3rd of 3 year term
 - f. Mark L – 3rd of 3 year term
 - g. Kristen – completed 2 year term (standing down)
- Review of CFGP representative positions. – 2 newly appointed representatives will be needed following 2017 AGM
 - a. Bruce – willing to continue to serve. Committed to establishing working EBM definitions
 - b. Kristen – Will step down
 - c. Mark L – Is considering applying for the Manager position. If he is hired he may step down. Most appropriate for management and policy makers to be separate, although not specifically addressed or prohibited in CFGP documents.

3. CFGP Operations – Profit Sharing

- Need to **develop policy** for ongoing profit sharing, administered by “profit sharing sub-committee”. CCFC Board member to sit on committee
 - a. Develop criteria for eligibility for grants
 - b. Require written proposals form interested parties
- Eligible categories for funding to include:
 - a. Start-up funding for community projects – value added sector development.

- b. Support of administrative capacity, hiring communications officer
- c. Fund to finance operations
- d. Fund for research, ground truthing, mapping, and education\training for these roles
- e. Alternative harvesting methods, silviculture, site rehabilitation, biodiversity enhancement

- **Action Items**

- a. **Mark B** - Draft Document.
- b. **David** – Review CFOP research and develop policy
- c. **Kristen** – Develop language

4. **CFGP Topics for Discussion**

- Squirrel Cove Management Area Road Deactivation
 - a. Mark L met with John Vosper
 - b. Need for clear communication between management and contractors for timing and methods of road deactivation
 - c. Open road for small autumn 2016 harvest to meet local needs for timber
 - d. Agreed on appropriate culvert locations
 - e. Located best gravel site. Deliver firewood currently blocking this area to Klahoose for distribution
 - f. Discussed road deactivation
- Opening for Operations Manager position will be posed publically
 - a. Skills for running a business are as important as forestry skills
 - b. Mark L – request that CCFC push for a 5 year plan
 - c. Mark L – proactive integrative design between all contractors prior to seasonal operations
 - d. Peter – request no plans for operations adjacent to Mary Pt. Value added site, prior to development and approval of selective harvest to satisfy local mills in that area
 - e. Georgina – design formal and mandatory feedback process from contractors to manager to partnership.
 - f. CCFC advises Mary Pt Value added group to first form a legal organization and make any required applications. CFGP letter of support will accompany the application when it is ready to be sent.

5. **Next Meetings Agenda Items**

- Further discussion regarding paid position for “communications officer”

6. **Meeting Adjourned 5pm**