



# CCFC Board of Directors

## Minutes of Board Meeting – Jan 29, 2017

Present: Georgina Silby, Corry Dow, David Shipway, Bob Tracy, John Drew, Aaron Ellingsen, Mark Braaten, ~ quorum.

Meeting Called to Order @ 4:00pm

Approval of Agenda: Georgina/Mark ~carried

### Agenda Items:

1. **Minutes accepted from board meeting 2016/12/11.** - via email
2. **Confirmation of Terms of Service for Current Board members**
  - See 2017 AGM Minutes
3. **Roles of Officers**
  - a. **President**
    - Chair person/facilitator
    - Agendas
    - Seat on CFGP board
    - Report back to CCFC board on activities of CFGP
    - Delegates alternates
    - Kristen is available for mentorship
  - b. **Secretary**
    - Note keeping,
    - Minutes
    - Membership list
    - Record keeping – annual reports
  - c. **Treasurer**
    - Financing
    - Shareholder agreements
    - Investment shares
    - Bank statements
    - Signatory on bank account
    - Bookkeeper liaison
4. **Appointment of 3 Partnership Representatives**
  - a. **Motion - Mark/Bob (carried unanimously) The board hereby appoints the following CCFC board members as representatives to the CFGP**
    1. Bruce Ellingsen - Continuing
    2. Georgina Silby. Co-Chair
    3. Cory Dow
    4. Bob Tracy – alternate

**5. Appointment of Officers**

**a. Motion - Mark/Bob (carried unanimously) The Board hereby appoints the following members as officers of the CCFC**

1. Georgina Silby – President
2. Mark Braaten – Secretary
3. Aaron Ellingsen – Treasurer

**b. Motion – David/ Mark (carried)**

- The 3 signatories for the CCFC bank account will be Aaron Ellingsen, Mark Braaten and David Shipway.
- **Action** – Mark and Aaron to visit the bank to add their names to the account.

**6. Communications**

- Maintain distinction between CCFC communications and CFGP communications

**7. 2018 AGM Planning**

- CFGP public meeting will precede CCFC AGM
- Present profit figures at AGM

**8. Agenda Topics for next board meeting Feb 20 2017**

- Regular Community Meetings – monthly at the same time and place attended by 2 board members.
- Made on Cortes EBM definitions are top priority
- Start at CCFC board level - How much agreement do we already have?

**9. Meeting Adjourned 5:45pm**