



CCFC Board of Directors

Minutes of Board Meeting – July 3, 2017

Present: Georgina Silby, David Shipway, Bob Tracy, Aaron Ellingsen, Mark Braaten, Corry Dow, John Drew ~ quorum.

Meeting Called to Order @ 7:30pm

Approval of Agenda: Georgina/Bob ~carried

Agenda Items:

1. **Minutes accepted from board meeting 2017/06/05.** - via email
2. **Financial Report -Aaron**
 - a. CCFC account balance **\$21 029.83**
3. **Comments on Logging Plans**
 - a. **Jimmy Smith Way** - access road to proposed Fall operations under investigation to determine if it needs upgrades to prevent damage.
4. **Consulting RPF (Corry)**
 - a. Lone Brown has been accepted to act as RPF for the CFGP
 - b. Lone has 25 years of experience and works with “Hecate Integrated Resources Ltd.”
 - c. She lives and works out of Port McNeill
 - d. She is excited to participate with the Cortes community forest projects.
 - e. Lones’ roles will include on the ground consultation.
 - f. ACTION (Corry) forward RPF terms of reference to the board
5. **Planning**
 - a. Tax Responsibilities - CRA does not tax partnerships but instead taxes each partner independently. CCFC is responsible to pay its own taxes
 - b. ACTION (Aaron) investigate regulations that apply to CCFC profits and disbursements
 - c. Advise CCFC hire an accountant
 - d. ACTION (Mark) Investigate the “categories of Cooperative) that apply to CCFC
 - e. Bruce Ellingsen is working on a draft document to clarify “Made on Cortes” Definitions of Sustainability.
 - f. Planning Process (John Drew)
 - i. Leave a better forest for tomorrow
 - ii. take responsibility for our image - “branding”
 - iii. John offers to facilitate a 3 hour story board planning process - values/principles think tank. Identify emotions that energise the organization.

- iv. need to address tension between jobs and ecology
- 6. Firewood Policy**
- a. Draft document "Firewood Facts Sheet"
 - b. include MBtu for Cedar and Balsam
 - c. Consider feasibility to give access to CF land base for Licensed Contractors, outside of active Management areas.
- 7. Profit Disbursement Policy**
- a. Membership Meeting called in response to resolution during the CCFC 2017 AGM
 - b. Present and discuss Draft Policy to the membership
 - c. Discuss investment shares
 - d. Meeting scheduled Monday July 24, 2017 - 7:30pm
 - e. ACTION (Georgina) to confirm room at Linnea
 - f. ACTION - (Mark)Publish notice 2 weeks in advance. Check membership against email list to confirm complete.
- 8. Next CCFC Board Meeting** Monday Aug 14th, 7:30pm , Raven Farm