

CCFC Board Meeting – Mar. 11, 2018 7pm

In Attendance: Aaron, Georgina, Bob, John, David, Corry

Guest: Mark Lombard

Agenda:

1. Board Insurance
2. AGM Preparation
3. Community Silviculture Dates
4. Profit Disbursement
5. Miscellaneous
 - a. Upcoming CFGP meeting with District Managers
 - b. Memorandum of Association review

Discussion:

1. Board Insurance – the CCFC does not currently have it.

Aaron will look into the cost and coverage.

Georgina will continue to try and find the CCFC an accountant

2. AGM Preparation

Review of agenda.

- a. Welcome
- b. Presentation
- c. Accept agenda
- d. Review 2017 minutes
- e. President's report
- f. Treasurer's report
- g. Other business
- h. Board elections

Review of the CCFC Memorandum of Association in preparation for the AGM.
Need for clarity on rules addressing surplus – who has the requirement to retain surplus for contingencies?

Corry to ask **Mark** to email the minutes from the 2017 AGM to our membership.

David will bring ballots (60).

John and **Mark(?)** will check memberships, sign up new members and issue ballots to those who have been members for 30 days or longer.

David is waiting to receive bios. Please have bios into David by the end of March.

Aaron and **Corry** will put bios on our website at the beginning of April.

3. Community Silviculture Dates

Volunteers are needed to help care for seedlings i.e. straighten & clear cones.
Dates: April 7 @ entrance to Squirrel Cove blocks, 9:30am & April 14 @ Larsen's Meadow Rd. 9:30am. Bring gloves & a mallet (if you have one).

Mark to send volunteer request out on mail chimp.

4. Profit Disbursement

Review of membership shares and financial standing. Discussion of applications for funding received by the CCFC and potential for a review of the current Profit Use and Distribution Policy. Aim to come to consensus on which projects to fund and make announcement at AGM.

Aaron will speak with Bruce re: convertible loans and terms and documentation re: investment shares.

David will consolidate the funding applications. **Every Director** to send any application received to David. **Each Director** to review and share her/his order of preference via email by Weds. March 14.

5. Miscellaneous

a. Upcoming CFGP meeting with District Managers

Mark Lombard discussed upcoming meeting with District Managers to review with the CFGP the operations of the Community Forest on Cortes to date and address potential concern over volume of harvests.