



# CCFC Board of Directors

## Minutes of Board Meeting – May 23, 2018

Present: Corry Dow, Aaron Ellingsen, Mark Braaten, John Drew, David Shipway, Carrie Saxifrage, Ralph Garrison~ quorum.

Meeting Called to Order @7:00 pm

Approval of Agenda:Carrie/Corry ~carried

### Agenda Items:

#### 1. CCFC Hopes for the coming year:

- a. Continue to build bridge with membership and develop community support and engagement
- b. Offer more to the CFGP, clarify input from our membership
- c. Develop holistic view of the project and measure benefits
- d. Develop Ecosystem Based Management definitions including values, and methods so that we can quantify and communicate what we do and why
- e. Invite Herb Hammond and other experts to offer input
- f. Reduce percentage of wood sold off island and retention of valuable trees standing
- g. Complete landscape level inventory and planning

#### 2. Election of Officers:

- a. **Secretary** - Mark Braaten (carried unanimously)
- b. **President** - Corry Dow (carried unanimously)
- c. **Vice President** - David Shipway (carried unanimously)
- d. **Treasurer** - Aaron Ellingsen (carried unanimously)
- e. **Chairperson** - Carrie Saxifrage

#### 3. Appointment of CFGP Representatives:

- a. Bruce Ellingsen - (carried unanimously)
- b. Corry Dow - (carried unanimously)
- c. Aaron Ellingsen - (carried unanimously)

#### 4. Discussion With Sabina Leader Mense

- a. scheduled Wednesday May 30 7:00pm at Raven Farm

#### 5. CCFC Board Meeting Regular Schedule

- a. Second Monday of each Month
- b. next meeting scheduled June 11, 2018

#### 6. Honoring Bob Tracy's contribution to the CCFC

- a. CCFC Board potluck at the Cabana Sun June 10, 5pm
- b. Invitations to Georgina, Mark L and Kristen

**7. CCFC Board Materials and Documents**

- a. Georgina to forward to Corry

**8. Accounting**

- a. follow up on potential accountants. Favor using same accountant as the CFGP

**9. Insurance**

- a. **Motion** (Aaron/Mark)- that the CCFC Board acquire Board insurance ~  
Carried unanimously
  - i. Favour using same insurance company as the CFGP, potentially as an addition to the existing policy
  - ii. inquire of FOCl and BCCFA for recommendations

**10. CCFC Office**

- a. **Action Aaron** - donate wood slab for sign
- b. **Action David** - engrave lettering on sign
- c. **Action Corry** - email essential document to new board members
  - i. CFOP, 5 year plan, board policies, memorandum of understanding, incorporation documents
- d. **Office Hours** - 2 hrs each Friday. Aaron, Ralph and Corry offer to spend time in office
- e. **Action Mark** - secretary duties moderate email address
- f. Board to create list of contact persons for answering questions about the community forest.
- g. **Action Mark** - file Annual Report 2017

**11. Meeting adjourned 9pm**